

# BRINDLE PARISH COUNCIL

## MINUTES OF A MEETING OF THE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 02 September 2024 at 7.30pm

at Brindle Community Hall, Water Street, Brindle, PR6 8NH

|                |                             |                           |
|----------------|-----------------------------|---------------------------|
| Present:       | Cllr Darren Cranshaw        | Chair                     |
|                | Cllr Louise Croasdale       | Vice-Chair                |
|                | Cllr Baldwin, Cllr McGovern | Parish Councillors        |
|                | Cllr Cullens                | Lancashire County Council |
| In attendance: | Members of the community    |                           |

### Agenda Item:

#### 1 Apologies and Announcements

Apologies received from Cllr Nelson, Cllr Singleton, Cllrs Swann and Cllr Robinson, together with PC Cross.

Following the appointment of Cllr Robinson via co-option, a further Cllr vacancy remained which was advertised. An application was received from Jane Greenways, who was in attendance and was unanimously co-opted as a Parish Councillor.

#### 2 Disclosure of personal or prejudicial interests

Members were reminded to disclose any interests they have. Cllr Cranshaw declared his interest as Trustee of Brindle Community Hall and a member of Brindle Historical Society.

#### 3 Minutes

The Minutes of the last meeting held on 08 July 2024 were agreed as a true and correct record for signing by the Chair.

#### 4 AJOURNMENT: PUBLIC PARTICIPATION

The members of the public present raised the following issues:

##### Pippin Fold

Concerns raised by a member of the community regarding potential development at the site.

RESOLVED: Clerk to report to Chorley Borough Council Planning Enforcement Team for further investigation.

#### 5 Police Liaison

PC Cross was unable to attend and would be invited to attend the next meeting.

## 6 Community Hall

As there has been no Trustee Meeting there is little to report save that for the Brindle Village Show which was a great success.

## 7 LALC

The LALC Conference is to take place on 07.09.2024. The Chair is to report at the next Parish Council meeting.

## 8 Highways and Road Safety Matters

- (i) To report on progress made on all road safety matters.

The SpID posts have been installed by LCC and an invoice is awaited. Delivery of the SpID has been delayed and is being chased by the Clerk.

- (ii) To report on all highways matters, including road markings, signage etc

LCC have not yet repainted the white lines from the centre of the village up Stony Bank. The Clerk is chasing. LCC have now decided it is unnecessary to repaint the red textured strips at both ends of the village. This is being challenged by the Clerk with further investigations by Cllr Cullens.

RESOLVED – Clerk to chase both matters.

## 9 Chorley Borough Council/Lancashire County Council

Chorley BC – meetings are resuming following the May elections. An update to be provided at the next meeting.

Lancashire CC – An update to be provided at the next meeting.

## 10 Planning Reports

### Applications Received

Proposal: Outline application for the demolition of existing buildings and erection of four dwellings, with all matters reserved.

Location: Jack Green Farm, Oram Road, Brindle Chorley. PR6 8NT

Application Reference No: 24/00659/OUT

Neutral/no comment

Proposal: Installation of an air source heat pump to rear

Location: Mill House Cottage Mill House Lane Brindle Chorley PR6 8NS

Reference: 24/00602/FULHH

Neutral/no comment

Proposal: Two storey side/rear extension and alterations to existing windows/ doors.

Location: 4 Brindle Heights Brindle Chorley PR6 8YA

Reference: 24/00628/FULHH

Neutral/no comment

Proposal: Single storey rear extension.

Location: The Cavendish Arms Sandy Lane Brindle Chorley PR6 8NG

Reference: 24/00661/FUL

Neutral/no comment

Application no: 24/00655/DIS

Proposal: Application to discharge conditions 5 (construction management plan), 6 (details of vehicle restraint barrier) and 7 (access construction details) of planning permission ref: 24/00006/FUL (Creation of a new vehicular access driveway)

Location: Leigh Farm, Marsh Lane, Brindle, Chorley, PR6 8NY

Neutral/no comment

Proposal: First floor side extension and single storey rear extension

Location: 6 Bournesfield Brindle Preston PR5 0EH

Reference: 24/00689/FULHH

Neutral/no comment

Application no: 24/00701/DIS

Proposal: Application to discharge condition no. 4 (materials) of listed building consent ref: 24/00168/LBC (Application for listed building consent for removal of canopy extension from western elevation, removal of a window on western elevation and insertion of a solid single oak door)

Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZ

Neutral/no comment

Application no: 24/00739/TCON

Proposal: Notification of proposed works to trees within a conservation area involving the felling of 1no. beech (T1) and prune 2no. beech (T2 and T3)

Location: Chesham Lodge, Water Street, Brindle, Chorley, PR6 8NH

Neutral/no comment

#### Enforcement

None

#### Determined Applications

Application no: 24/00420/FULHH

Decided: Thu 11/07/2024

Decision: Refuse Full Planning Permission

Proposal: Erection of a detached outbuilding Location: Crabtree House, Hill House Lane, Brindle, Chorley, PR6 8NR

Application no: 24/00487/TCON

Decided: Tue 16/07/2024

Decision: No objection to Tree Works

Proposal: Notification of proposed works to a tree within a conservation area involving the removal of one beech tree

Location: The Old Rectory, Sandy Lane, Brindle, Chorley, PR6 8NJ

Application no: 24/00426/CLPUD

Decided: Wed 17/07/2024

Decision: Grant Certificate of Lawfulness

Proposal: Application for a certificate of lawfulness for the proposed siting of a mobile home to provide ancillary accommodation Location: Crabtree House, Hill House Lane, Brindle, Chorley, PR6 8NR

Application no: 24/00427/DIS

Decided: Tue 23/07/2024

Decision: Condition(s) discharged

Proposal: Application to discharge condition no. 4 (roof materials) of listed building consent ref: 23/01015/LBC (Application for listed building consent a replacement roof)

Location: Batesons Farm, Sandy Lane, Brindle, Chorley, PR6 8NL

Application no: 24/00451/CLEUD

Decided: Mon 29/07/2024 Decision: Grant Cert of Lawfulness for Est Use

Proposal: Application for a certificate of lawfulness for existing development of 2no. single storey side extensions, a single storey rear extension and a detached outbuilding  
 Location: Scale Hill House, Windmill Lane, Brindle, Chorley, PR6 8NX

Application no: 24/00491/TCON

Decided: Mon 05/08/2024

Decision: Consent for Tree Works

Proposal: Notification of proposed works to trees within a conservation area involving the height reduction of 1no. cherry and 1no. holly

Location: St James's Rectory, Sandy Lane, Brindle, Chorley, PR6 8NJ

## 11 Parish Finances

FINANCIAL STATEMENT 28 August 2024

|                |                 |                   |
|----------------|-----------------|-------------------|
| <b>AT BANK</b> | Current Account | £18,915.93        |
|                | Deposit Account | £1966.76          |
|                | <b>Total</b>    | <b>£20,882.69</b> |

|              | <b>BOOK</b>       | <b>PARISH ELEMENT</b> | <b>CIL ELEMENT</b> | <b>GRANT</b>    |
|--------------|-------------------|-----------------------|--------------------|-----------------|
| Income       | £25,070.44        | £16,783.85            | £6686.59           | £1600.00        |
| Expenditure  | £4187.75          | £4187.75              |                    |                 |
| <b>Total</b> | <b>£20,882.69</b> | <b>£12,596.10</b>     | <b>£6686.59</b>    | <b>£1600.00</b> |

RESOLVED – Cllr Cranshaw approved the Financial Statement

## 12 Accounts for Payment

| <b>Name</b>            | <b>Details</b>  | <b>Amount</b> |
|------------------------|---|---------------|
| Brindle Community Hall | Room Hire for 02.09.2024                                | £20.00        |
| Mrs K Milnes           | Clerk Salary –July (paid – authorised by email) and Aug | £1248.00      |
| Easy Web Sites         | Monthly Management Fee                                  | £30.36        |
| LALC*                  | Annual conference                                       | £35.00        |

Copy invoice/s were available for inspection at the meeting. The accounts were approved and cheque/s signed/authority confirmed for electronic payment.

\*authority provided to make payment when it falls due/invoice received.

## 13 Environmental issues and concerns

### Camera – Denham Quarry

The Clerk had reviewed documentation provided by Chorley BC re CCTV. Following debate, the Cllrs determined that it would not be pursued at this time since the location was Chorley BC's responsibility, and on the grounds of cost, practicality and whether it would achieve the objective of deterrence.

### Higher Cop RoW

Cllr Cullens reported that LCC had investigated, and a notice had been delivered to the landowner.

### Pippin Street

Incidences of littering reported to the meeting which had been reported via the App.

### Pippin St Flooding

It was reported that the second gully was over-grown with vegetation. Cllr Cullen to report to LCC.

### Breworth Fold Farm Lagoon

Clerk to make enquiries with Chorley BC Planning as to the current status of the Planning Application.

#### 14 Future Parish Council Projects

(i) Neighbourhood Grant/Withnell Fold Walk

The Clerk had walked the proposed route and was to change it so as to temporarily avoid the Withnell Fold Reserve itself due to its condition. LCC are responsible for Withnell Fold Reserve. The Clerk to make contact with LCC to request maintenance/repair works to the Withnell Fold Reserve. Clerk to progress all matters.

(ii) Noticeboards

Order placed and delivery due this week following a delay at the manufacturer. Cllr Singleton to arrange installation.

(iii) Parish Pound Plinth

The Chair is finalising all aspects.

(iv) Parish Pound

All documents available to the Parish Council have been reviewed and statement in support to be drafted for approval at the next Parish Council meeting. Legal advice to be sought to advise as to the merits and process of the Application.

#### 15 Chorley Borough Council Neighbourhood Meetings

Nothing to report.

#### 16 Grant Applications

A request has been received from each of BOFFS and Brindle Historical Society, together with evidence of solvency. It was agreed that each organisation would receive a grant of £150.

RESOLVED: Clerk to make payment.

#### 17 Governance Documents Approval and Adoption

The following were drafted and circulated prior to the meeting:

- Standing Orders
- Model Financial Regulations
- Risk Management Schedule – Policies and Procedures
- Information and Data Protection Policy
- Privacy Notice
- Complaints Policy and Vexatious Complaints Policy
- Lone Worker Policy
- Social Media Policy
- Grievance and Disciplinary Procedure
- Procedure for a Councillor Casual Vacancy
- Statement/System of Internal Control

The above were all reviewed, approved and adopted by Brindle Parish Council.

In addition, the following were adopted:

- Chorley BC Social Media Protocol for Members
- LGA Code of Conduct.

RESOLVED: Governance policies and procedures adopted 02.09.2024. Clerk to upload to website.

18 Website Domain Name and Email Addresses

The Clerk had prepared a report which was circulated prior to the meeting. Cllrs agreed that the website is to move to a .gov.co.uk domain name and that Councillors would also be provided with email addresses for purely Council related matters.

RESOLVED: Clerk to instruct Easy Web Sites.

19 CCTV

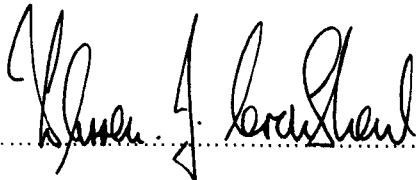
See item 13 above.

20 Any Urgent Business

The Clerk was authorised to contact Brindle St James, Brindle Gregson Lane and St Joseph's Primary school to offer each £150 from the LCC Biodiversity Grant for ring-fenced projects within school with an emphasis on biodiversity.

21 Date of Next Meeting

18 November 2024 at Gregson Lane Methodist Church commencing at 7.30pm

Signed..........Chair

Dated.....18<sup>th</sup> November 2024.....